



INFO - 083 306 4489
ELZMAR - 082 614 7208 (Administrative and secretary)
DR DAAN OPPERMAN - 084 511 8835 (Managing director; CEO)

P O BOX 41209, Moreleta Rif, 0044
OFFICE: 0129970125
FAX: 012-9970125

We support you as an achiever who aims high

Registration Form For Course/ Workshop

Personal Particulars For Workshops And Lectures

| | | |
|---------------------------|----------------------|---|
| Surname | <input type="text"/> | |
| First Name | <input type="text"/> | Initials <input type="text"/> |
| Telephone (H) | <input type="text"/> | (W) <input type="text"/> |
| Fax No. | <input type="text"/> | Cell <input type="text"/> |
| E-mail | <input type="text"/> | |
| Postal address | <input type="text"/> | |
| Postal Code | <input type="text"/> | |
| HPCSA Reg. | <input type="text"/> | Counsellor Rag no <input type="text"/> |
| SACSSP | <input type="text"/> | |
| COURSE DETAILS | | |
| Course name | <input type="text"/> | |
| Date of attendance | <input type="text"/> | |

PLEASE REMEMBER: Seats are limited for each course.
E-mail this form to
info@hanaevents.com
OR
dpjo@telkomsa.net
OR fax to 0866199182

BANKING DETAILS FOR COURSE/seminar/workshop

Please deposit the course fee into the following bank account:
Account name: Hana Event Solutions
Bank: Nedbank
Branch: Woodlands
Account no.: 1012111954
Branch code: 1363050
Reference: Your Name

PLEASE READ NEXT PAGE



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AGREEMENT

REQUIREMENTS REGARDING TIR AND LSR COURSES

1. Registration form **and** Agreement **must** be completed beforehand and faxed or e-mailed to HANA EVENT SOLUTIONS.
2. **A deposit of 50%** must be paid into the bank account two (2) weeks before the course/seminar/workshop commences.
3. The total course fee is payable into the bank account **three (3) days** before the course/seminar/workshop commences.
4. In the case of illness or any other unforeseen reason after the course fee had been paid, you will be accommodated on the next similar course. A doctor certificate is required in case of illness.
5. If you are absent from the course for some time after the course has started you must arrange (at your cost) with HANA EVENT SOLUTIONS to catch up the missing study material. No guarantee can be given that an certificate or CPD points will be issued in a situation like this.
6. If your course fee is being paid by **your employer**, the terms are strictly 30 days after invoice. Late payments will be subjected to bank overdraft interest plus 3%. You accept full responsibility for the total course fee until the full amount has been paid by your employer.
7. Tea, coffee, cooldrinks, rusks and a light lunch will be served every day.
8. The courses/seminar/workshop starts at 9 am and last until 4 pm OR otherwise stipulated (e.g. a morning course).
9. If the venue changes (for unexpected reasons) you will be informed immediately.
10. If the course has to be cancelled for reasons beyond our control, a new date will be set to suit all students.
11. Certificates will be issued ASAP. Keep in mind we are working with institutions (your councils) who determine their own priorities.

I hereby accept the above conditions.

SIGNATURE

DATE

PLEASE FAX THIS FORM ASAP TO HANA EVENT SOLUTIONS TO ENSURE YOUR PLACE IS BOOKED